



# Health, Safety & Enviromental Manual 2015

## **FORWARD**

The ultimate goal of the management of Reliant Holdings Ltd. and each of its subsidiaries is that this will be a totally successful organization, now and for the future. This means that every person, regardless of position within the company, would enjoy reasonable security of safety, health, economics, fellowship, and the simple pleasure of doing a job "well" every time!

To reach this goal we must begin with our most valued resource, people. We will make every effort to maintain the highest quality people available. Then, we must establish a safety and health policy that will encourage every employee or leased employee to not only comply, but also feel encouraged to offer any possible input. This should include but not be limited to the use and maintenance of all equipment.

Each person within the organization must realize that he or she performs a valued task, regardless of where it lies within the structure of the organization. In each and every job that we are assigned to, there are hazards that may cause injury or damage to equipment. It will be our people that we must depend on to report these hazards and then take corrective action. This must begin at the highest level of management, down to the newest employee or leased employee.

We must all communicate with each other the hazards that are inherent with our jobs and ever be alert to those that are unexpected. We as a team can and must be safe. Through a good chain of command and training program, we can prevent injuries and costly repairs. Never shall we place human life and health in danger! Thus we shall continue to enjoy being known as a SAFE and PROFESSIONAL company.

In the following document we have attempted to produce a safety and health policy that will be as comprehensive as possible. We recognize that it would be impossible to address every possible type of hazard or incident, therefore, we will rely on the good judgment of our people to take the best possible action, having the safety and well being of their peers and the company in mind.

In advance, I commend each and every one of you for a **JOB WELL DONE!**

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Scott Vanderburg  
President of Reliant Holdings, Ltd.

## **INTRODUCTION**

The single marketable product of Reliant Holdings Ltd. is carbon dioxide (CO<sub>2</sub>). All personnel who handle carbon dioxide in any of its three stages should be thoroughly familiar with the hazards associated with this product. There are several conditions in which danger to personnel and equipment may exist.

CO<sub>2</sub> ----- Carbon dioxide is a heavy, colorless gas that is produced by the combustion and decomposition of organic substances and as a byproduct of many chemical processes. CO<sub>2</sub> will not burn and is relatively nontoxic (although high concentrations, especially in confined spaces, can create hazardous oxygen-deficient environments).

Low pressure liquefied carbon dioxide is transported in insulated tank cars, cargo tanks and portable tanks. Shipping this product requires transferring it from production plant storage to a variety of shipping containers, and subsequent transfer to storage containers at consumer sites. Accidents occurring during transfer operations can usually be attributed to failure to follow established safe procedures.

The special hazards of liquid carbon dioxide and its physiology and toxicology will be explained so that personnel can be trained for the proper handling of this product.

Most of the hazards that the employee may encounter will be incidental to the transportation and delivery of carbon dioxide. These hazards will be addressed on a general basis within the areas that would be most likely for their occurrence.

It would be impossible to place in written form all of the dangers that exist in the oil field. Therefore this manual will be offered only as a base guideline, and may be expanded on as the need arises.

Reliant Holdings Ltd requires its employees to obey the laws, rules, and regulations that are precedent within the jurisdiction that they may be working. This applies to the safety rules and regulations of all service companies at well sites, landowner policy, Federal, State, and local law enforcement agencies.

The SAFETY and HEALTH of the employees of Reliant Holdings Ltd. is of the utmost importance. We will not compromise our employees in this!

## **SAFETY POLICY STATEMENT**

Safety is considered of primary importance in all phases of the operation and administration of Reliant Holdings Ltd. It is the intention of management to provide a work place that is as safe and healthy as possible.

This must begin with an accident prevention policy. Preventing accidents is an objective that affects all levels of our company and all of its operations. Each supervisor is required to make the safety of our employees a part of regular management functions. It is the duty of our employees to accept and follow or established safety regulations and procedures.

Every effort will be made to provide adequate training to our employees. If an employee has a question about job safety, it is his or her duty to ask a qualified person for assistance. Employees are expected to assist management in accident prevention. Any unsafe conditions must be reported immediately.

Fellow employees needing help must be given help as soon as possible, be it by his peers or by any supervisor, or any other employee.

Each employee is to be held responsible for the "housekeeping" duties of his or her assigned job.

Every injury must be reported to management or to the designated safety officer immediately. Under no circumstances, except emergency, should an employee leave the work site without reporting an injury.

When you have an accident, everyone is hurt. Please work safely. Safety is everyone's business!