

	<b>RELIANT HOLDINGS LTD AND ITS AFFILIATES</b> Safety Management System		Doc No:	SOP-49
			Initial Issue Date:	1-20-17
			Revision Date:	Initial Version
<b>PROCESS SAFETY MANAGEMENT</b> <b>CONTRACTOR RESPONSIBILITIES (PSM)</b>			Revision No.	0
			Next Revision Date:	1-28-18
Preparation: Safety Mgr	Authority: CEO	Issuing Dept: Safety	Page:	Page 1 of 2

The purpose of Process Safety Management is to prevent or minimize consequences of catastrophic releases of toxic, reactive, flammable or explosive chemicals in various industries such as refineries.

RELIANT HOLDINGS LTD AND ITS AFFILIATES is required to recognize and participate as a contract employer at client locations with PSM Programs in place. RELIANT HOLDINGS LTD AND ITS AFFILIATES as a contractor has certain obligations to fulfill in order to comply with established PSM programs. Contract employer responsibilities are as follows:

- RELIANT HOLDINGS LTD AND ITS AFFILIATES shall assure that each contract employee is trained in the work practices necessary to safely perform his/her job.
- RELIANT HOLDINGS LTD AND ITS AFFILIATES shall assure that each contract employee is instructed in the known potential fire, explosion, or toxic release hazards related to his/her job and the process, and the applicable provisions of the emergency action plan.
- RELIANT HOLDINGS LTD AND ITS AFFILIATES shall document that each contract employee has received and understood the training required by this paragraph. RELIANT HOLDINGS LTD AND ITS AFFILIATES shall prepare a record, which contains the identity of the contract employee, the date of training, and the means used to verify that the employee understood the training.
- RELIANT HOLDINGS LTD AND ITS AFFILIATES shall assure that each contract employee follows the safety rules of the facility including the safe work practices required with 1910.119(f)(4).
- RELIANT HOLDINGS LTD AND ITS AFFILIATES shall advise the employer of any unique hazards presented by RELIANT HOLDINGS LTD AND ITS AFFILIATES 's work, or of any hazards found by RELIANT HOLDINGS LTD AND ITS AFFILIATES 's work.
- RELIANT HOLDINGS LTD AND ITS AFFILIATES will assure that trade secret information will be kept in confidence as process safety information is released to them.

**Process Safety Information**

RELIANT HOLDINGS LTD AND ITS AFFILIATES employees shall participate in all as directed client PSM requirements, including:

- |   |                                  |
|---|----------------------------------|
| <input type="checkbox"/> Employee Participation;          | Process Safety Information (PSI) |
| <input type="checkbox"/> Process Hazards Analysis (PHA)   | Operating Procedures             |
| <input type="checkbox"/> Training                         | Contractors                      |
| <input type="checkbox"/> Pre-Startup Safety Review (PSSR) | Mechanical Integrity             |
| <input type="checkbox"/> Hot Work Permits                 | Management of Change (MOC)       |
| <input type="checkbox"/> Incident Investigation           | Emergency Planning and Response  |
| <input type="checkbox"/> Compliance Audits                | Trade Secrets                    |

**RELIANT HOLDINGS LTD AND ITS AFFILIATES Duties**

RELIANT HOLDINGS LTD AND ITS AFFILIATES, as a contract employer shall ensure its employees abide by employer’s safe work practices during operations such as lockout/tagout; confined space entry; opening process equipment or piping; hot work; and control over entrance into a facility. These safe work practices shall apply to client employees and contractor employees. To comply with 1910.119(f)(4) RELIANT HOLDINGS LTD AND ITS AFFILIATES employees are required to complete all required documentation for any permit-required activities.

RELIANT HOLDINGS LTD AND ITS AFFILIATES shall not perform hot work until a hot work permit is obtained from the client. The permit shall document that the fire prevention and protection requirements (CFR 1910.252(a)) have



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Safety Management System

**PROCESS SAFETY MANAGEMENT  
CONTRACTOR RESPONSIBILITIES (PSM)**

Preparation: Safety Mgr

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been implemented prior to beginning the hot work operations.

RELIANT HOLDINGS LTD AND ITS AFFILIATES employees must immediately report all accidents, injuries and near misses. An incident investigation shall be initiated within 48 hours. Resolutions and corrective actions must be documented and maintained 5 years.

In the event RELIANT HOLDINGS LTD AND ITS AFFILIATES becomes the sole operator of a facility, the existing PSM Program for that facility may be amended and adopted or, in the absence of a PSM Program, an assessment will be required prior to assuming operating responsibilities.

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